

# **NORTHLAKE ACADEMY OF MUSIC**

**HOME OF TOTS-N-TUNES**

EST. 1998

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## **REGISTRATION FORM**

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Student's Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_

Parent's First and Last Name: \_\_\_\_\_

Email (please print clearly) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Parent Cell Number \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_

Emergency Phone Number \_\_\_\_\_

Food Allergies? \_\_\_\_\_ Special Needs? \_\_\_\_\_

If yes, please describe \_\_\_\_\_

### **How did you hear about us?**

Word of mouth (please list name of friend) \_\_\_\_\_

Radio Commercial \_\_\_\_\_ Social Media \_\_\_\_\_ Google \_\_\_\_\_ Drive by \_\_\_\_\_

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### **PLEASE SPECIFY CLASS/ACTIVITY/REQUESTED:**

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\_\_\_\_ Private Lessons \_\_\_\_ Small Group Piano \_\_\_\_ Choir/Pre-Choir

Requested Day \_\_\_\_\_ Requested Time \_\_\_\_\_ Instrument(s) \_\_\_\_\_

UPDATED 1/10/24

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## TUTITION PAYMENT

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Northlake Academy of Music prefers auto draft payments for monthly tuition. Please attach a voided check with your bank information or fill in below. *For any student who chooses to use a credit card a 3.75% service fee from the bank will be charged monthly.*

Name on Account \_\_\_\_\_

Signature \_\_\_\_\_

Routing # \_\_\_\_\_ Account # \_\_\_\_\_

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## PERMISSION TO USE PHOTOGRAPH

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I grant to Northlake Academy of Music, the right to take photographs of my family and me in connection with the above identified event. I authorize Northlake Academy of Music, its assigns and transferees to copyright, use and publish the same in print and/or electronically.

I agree that Northlake Academy of Music may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and web content.

I understand that registration/supply fees are non-refundable. I am giving permission for my child's photograph to be printed or used electronically.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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## FOR OFFICE USE ONLY:

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Start Date \_\_\_\_\_ Day of Week \_\_\_\_\_ Time \_\_\_\_\_ Teacher \_\_\_\_\_

Bag made     Email Teacher     Constant Contact     Sent recital info     Welcome email

Monthly Enrollment     Checking Posted     Scheduled to MMS     Master List 2023

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# NORTHLAKE ACADEMY OF MUSIC NEW STUDENT INFORMATION

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Welcome to Northlake Academy of Music! We are excited to have you join us. Below are a few guidelines we would like to make you aware of. Please read them over and give us a call at **985-778-0786** or email **info@northlakeacademyofmusic.net** if you have any questions or concerns.

Thanks for being a part of Northlake, the Northshore's Best Music School!

Lessons at the studio are held weekly. Private lessons are 30 minutes.

Students who miss a lesson may attend our monthly music theory classes. These classes are designed to enhance the learning experience and deepen students understanding and appreciation of music.

During these classes, a variety of topics will be covered, including music notation, rhythm, harmony, and more! Make up theory classes are generally held on the last Saturday of each month. Go to our Web site to view the yearly make up calendar.

- Registration and Supply fee for privates and semi privates (one-time payment) is \$159.
  - Monthly tuition for private lessons (30 minutes) is \$140 per month
  - Monthly tuition for semi-private lessons (30 minutes) is \$115 per month
- Registration and Supply fee for Small Group piano (3 month payment) is \$39
  - Monthly tuition for Small Group piano is \$80 per month
- Northlake Academy of Music prefers auto draft payments. Please provide necessary information on the attached registration page. If other arrangements need to be made, please contact Leslie Domingues, owner/director.
- Please notify your instructor if you will miss your lesson.
- If your instructor is ill or has to cancel for any reason, he or she will call you. A make-up lesson will then be scheduled for the missed lesson.
- Northlake Academy of Music has two main events during the year. At Christmas, students and teachers will attend a Christmas performance party. We will hold our yearly recital in a formal setting with all family and friends to be invited.
- Please encourage your student to practice on a regular basis. The instructor will provide an assignment folder, a set of books, and weekly assignments. Please bring all materials to lessons.
- Our goal at Northlake is to provide each student with a wonderful music education, positive and progressive lessons, in a loving teaching environment.
- Northlake requires written notification by the 10<sup>th</sup> of the month if discontinuing lessons. If notified by the 10<sup>th</sup>, the student will remain enrolled for the remainder of that month only and pay only for that month. However, if the student notifies the studio after the 10<sup>th</sup> they will pay for the remainder of that month and the following month. Please send written notice to **info@northlakeacademyofmusic.net** .
- Northlake Academy follows St. Tammany Parish School schedule for closings. No makeups for any reason. This would also include any closures due to weather related incidents. Our yearly calendars are on our website.
- As part of the newly initiated guidelines, **ABSOLUTELY NO** student or teacher that has **ANY symptoms** can attend a lesson in the studio, nor can they have an in-studio lesson, if a family member has any symptoms. Symptoms such as: low grade fever, dry cough, chronic headache, nausea, fatigue, aches and pains, nasal congestion, sore throat and/ or diarrhea.

Signature of parent/guardian or adult student

Date

UPDATED 1/10/24

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